

**DECISION NO 2 OF THE AD-HOC SECTION FOR MONITORING THE 2011 CENSUSES
ON THE ACTION PLAN OF THE SECTION**

Whereas the assumptions laid down in Deliberation No 323 of the *Conselho Superior de Estatística* (Statistical Council) (hereinafter referred to as the Council) that created the *Secção Eventual para Acompanhamento dos Censos 2011* (Ad-hoc Section for Monitoring the 2011 Censuses).

Whereas the interest of the Section in monitoring in a systematic and permanent manner the implementation of the 15th General Population Census and the 5th Housing Census in their different stages.

Pursuant to the provisions of point 5 (a) of Deliberation No 323 of the Council, which defines the preparation of "... *an action plan permitting to monitor works associated with the implementation of the 2011 Censuses*" as one of the powers granted to the Section.

The Ad-hoc Section for Monitoring the 2011 Censuses decided, at its meeting of 15 November 2007, and within the scope of its powers, **to approve the Action Plan**, in Annex 1 to this Decision and forming an integral part thereof.

Lisbon, 15 November 2007

The Chairperson of the Section, *Sílvia Calado Frazão*

The Secretary of the Statistical Council, *Maria da Graça Fernandes Caeiro Bento*

STATISTICAL COUNCIL
Ad-hoc Section for Monitoring the 2011 Censuses
Draft Action Plan

The Decision of the *Conselho Superior de Estatística* (Statistical Council) (hereinafter referred to as the Council) that created the *Secção Eventual para Acompanhamento dos Censos 2011* (Ad-hoc Section for Monitoring the 2011 Censuses) granted the following powers to this Section:

- a) To prepare an action plan permitting to monitor works associated with the implementation of the 2011 Censuses;
- b) To appraise, pursuant to Article 24 of Law No 6/89 of 15 April, the draft legislation that will govern the implementation of the 2011 Censuses;
- c) To issue an opinion on the Action Programme and on the Dissemination Plan of the 2011 Censuses;
- d) To monitor works associated with preparing, implementing, collecting and evaluating the 2011 Censuses;
- e) To appraise the final assessment report on the 2011 Censuses, prepared by Statistics Portugal within 12 months as of the release of the final results, which shall include the quality evaluation of these operations.

As mentioned above, the first of these tasks consists in preparing an action plan.

Therefore, it is necessary to establish the key elements of this plan, namely as regards actions to be taken and the respective schedule. A significant part of this plan corresponds to meetings that shall be held up to 12 months after dissemination of the final results of the 2011 Censuses.

According to the chronogram of the 2011 Censuses, included in the respective draft Action Programme, the analysis of the Action Programme and of the Dissemination Plan are expected to be concluded by the end of 2008. As a result, the test operations, to occur in 2009 and 2010, are forecast to be based on the final action programme. The activity envisaged under (c) above shall thus be more demanding, in terms of both consultation of experts and organisation of meetings; since there is a clear predominance of the Action Programme over the Dissemination Plan, it was decided to break down these activities into c1) – Action Programme and c2) – Dissemination Plan, with a view to avoiding an excessive number of meetings in 2008.

Table 1 – Scheduled meetings of the Ad-hoc Section for Monitoring the 2011 Censuses, according to the years of operation, per activity

Activity	2007	2008	2009	2010	2011	2012	2013	Observations
b)	1							
C1)	2	15						
C2)			3					
d)		1	2	2	5	1		
e)							1	

The meetings scheduled in Table 1 are based on the following assumptions:

- The number of meetings forecast (33) is the same as those held for the 2001 Censuses, although with a higher concentration during the initial period, thereby ensuring the “settling” of contents of the 2011 Censuses as early as possible;
- 17 meetings are projected for the analysis of the Action Programme, 2 of which are estimated to be devoted to the contents of the building, 3 to lodging, 11 to households and individuals and 1 to the other chapters;
- 3 meetings were scheduled for 2007, one of which was held in September, while the other 2 were held in the first half of December;
- A maximum number of 2 meetings per month shall be held in 2008, except in August and December, thereby enabling the prior and appropriate preparation of the subjects to be analysed at each meeting;
- The Dissemination Plan is projected to be analysed during the first quarter of 2009; the other two half-yearly meetings shall monitor the progress of works;
- Half-yearly meetings shall be organised in 2010, chiefly intended to monitor preparation works;
- Quarterly meetings will be held in 2011, with a view to monitoring the implementation and presentation of the preliminary and provisional results; in addition, a further meeting is scheduled to analyse possible problems that may arise during data collection;
- One meeting in 2012 shall present the final results;
- In 2013 a meeting shall be held to present the final report and closure of activities of the 2011 Censuses.

Lisbon, 18 October 2007